

Yonsei Graduate School of International Studies

Course Registration Guideline for Fall 2023

(for KSP & Global Studies (PIC/ITFM) students)

- All GSIS students are required to register for courses via Yonsei Portal Service (<http://portal.yonsei.ac.kr>) during the course registration period. Please refer to the information below for course registration for Fall 2023.

1. Course Registration Period for Incoming & Current Students:

Aug. 16(Wed.) ~ 22(Tue.) *First-Come-First-Serve

2. Detailed Schedule

First Registration Period	Aug. 16, 10:00 ~ 17, 08:00 KST
System Break	Aug. 17, 08:00 ~ 10:00 KST (Course Registration WILL NOT be available during this time)
Second Registration Period	Aug. 17, 10:00 ~ 22, 17:00 KST

3. Please read the following information very carefully

A. During the **FIRST registration period**, **each course will ONLY be available to students within the major of the field that the course is affiliated with.** (Aug. 16, 10:00 ~ 17, 08:00 KST)

B. **Here is how it works- this is very important, so please keep this in your mind during the registration period.**

1) Courses that are listed as "**CORE**" will be **available to ALL STUDENTS** throughout the period.

2) Courses that are listed as "**Electives**" will be **available to ALL STUDENTS** throughout the period.

3) Courses that are affiliated **solely with "KSP or PIC or ITFM"** will be **available to STUDENTS WITHIN THE SPECIFIC MAJOR ONLY during the first registration period.** (Aug. 16, 10:00 ~ 17, 08:00 KST) It will then become **available to ALL STUDENTS from day 2 until the end** (Aug. 17, 10:00 ~ 22, 17:00 KST) after the short system break (Aug. 17, 08:00 ~ 10:00 KST)

4) Courses that are **cross-listed (ex. ITFM & PIC or KSP & PIC)** will be **available to STUDENTS IN BOTH OF THE CROSS-LISTED MAJORS during the first registration period.** (Aug. 16, 10:00 ~ 17, 08:00 KST) It will then become **available to ALL STUDENTS from day 2 until the**

end (Aug. 17, 10:00 ~ 22, 17:00 KST) after the short break (Aug. 17, 08:00 ~ 10:00 KST)

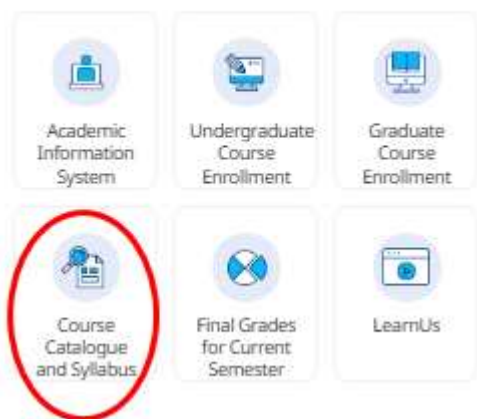
4. Course Selection

A. Course Catalogue and Syllabus

You can browse our course catalogue and view syllabi on Yonsei Portal Service.
<http://portal.yonsei.ac.kr>

- Yonsei Service → Course Catalog and Syllabus
- Set Category > Graduate Programs,
- College > Grad. School of Int'l Studies
- Click "Search" to see the full list, then click on the purple icon under "Plan" to see the syllabus.

YONSEI SERVICE



Year/Semester	2023	2nd Sem	Category	Graduate Programs	College (Grad Sch)	Graduate School of I	Department	ALL
Grade		Credit	full credit	Search		Campus	ALL	QSearch
Keyword				Course Code	QLook Up All English Course QLook Up All Online Lecture QSearch			

Opened Course List												<input checked="" type="checkbox"/> Explanatory Notes	<input type="checkbox"/> View Course Title English	<input type="checkbox"/> View only English lectures in the results	Search for Open Courses with a selected option.		
No.	Semester	Campus	Major	Grade	By Subject	Class Session	Course Code-Sec.-Lab	Credit	Course Title	Class closet	Professor	Time	Lecture room				
<div> <div>Course Code-Sec.-Lab</div> <div> <div>YSG6002-01-00</div> <div> </div> </div> </div>																	

***Course Codes that begin with GCC or GCD are NOT for Korean Studies/Global Studies(PIC, ITFM) students. DO NOT take these courses unless you have consulted with the office first.**

5. Notes

A. First semester students are recommended to take **"CORE Courses"** during the first semester to fulfill the core course requirements. It is essential to fulfill this requirement during the first semester to receive various scholarships from the 2nd semester (Dean's Scholarship & Financial Aid).

B. Courses with the identical codes are considered to be the same; if you take the same course twice, it will count as a "retake". In this case, only one of them shall be counted into your record. **※You are only allowed to repeat a course once if you received a 'F' from the course.**

C. GSIS students can register up to 15 credits (5 courses) per semester. However, starting from the entering class of '22 (students who entered GSIS after February, 2022), students who received GPA of 4.15 or higher from the previous semester can enroll up to 18 credits (6 courses), and **those who fulfill the graduation requirements within 3 semesters are eligible to graduate without completing the 4th semester.**

D. **If you are taking an extra semester (5th semester ~) for writing thesis, or for extra credits** your tuition fee will be charged based on the number of credits you are registered for. You can print out your tuition bill during the Course Add & Drop period.

1) Course Add & Drop Period: Sept. 5 (Tue.) ~ 7 (Thu.)

2) Calculation of Tuition fee for extra semester

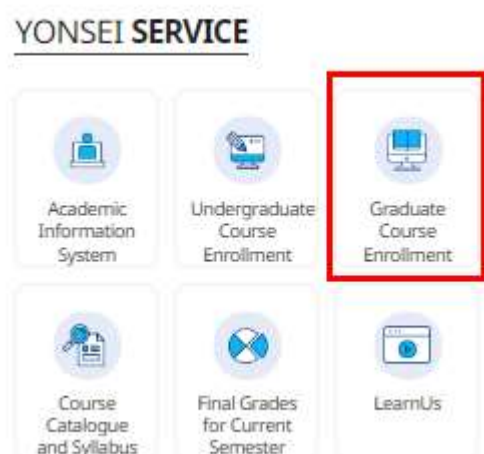
- ① 0 credit: 12% of tuition
- ② 1-3 credits: 1/3 of tuition
- ③ 4-6 credits: 2/3 of tuition
- ④ 7 credits or more: full tuition

D. You are required to take at least ONE course to stay registered.

6. ONLINE COURSE REGISTRATION

A. How to Register for Graduate Courses

1) Go to Yonsei Portal (<http://portal.yonsei.ac.kr>) and click "**Graduate Course Enrollment**" on the Yonsei Service menu. **(This service will become available from 10:00 am on the first day of the course registration period.)**



2) Login with your student ID and password (Default password: your date of birth in YYMMDD order).

3) Read the notice before you start.

4) Select the department first, then click "Search" to check the list of available courses. You can register for a course by clicking "Apply" button. The list of enrolled courses will appear at "Course Registration Details". To cancel your registration, you need to click the "Cancel" button on the list.

7. Other Course-related Dates

A. Course Add & Drop Period: Sept. 5 (Tue.) ~ 7 (Thu.)

B. Course Withdrawal: Oct. 4 (Wed.) ~ 6 (Fri.)

※ Withdrawn courses will be marked W in the Transcript.

※ Tuition is not refundable even in the case of course withdrawal